

Bury Knowle Health Centre - Publication Scheme

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Welcome to the Bury Knowle Health Centre Publication Scheme. This is a complete guide to the information routinely made available to the public by the Partners – Dr Justin Amery, Dr Tamsin Griffith, Dr Melissa Holden, Stuart MacFarlane, and Dr Blythe Wilkinson as required by the Freedom of Information Act 2000. The publication scheme is a description of the information about our General Practitioners and Practice, which we make publicly available. It will be reviewed at regular intervals and we will monitor its effectiveness.

This publication was devised using the model Publication Scheme for General Practitioners developed by the British Medical Association and the NHS Freedom of Information Project Board 2003, and the ICO (Information Commissioner's Office).

Bury Knowle Health Centre has always believed in openness, and most of the information we are now required to publish we have done so for years in our Practice Leaflet and Practice website. For this reason this publication scheme will often refer to the Practice leaflet (copies are available from reception) or website.

PART ONE:

Introduction

Freedom of Information Act

As of the 1st January 2005, the Freedom of Information (FOI) Act comes into operation. The FOI Act entitles anybody to ask a public authority in England, Wales & Northern Ireland, including Government Departments, for any recorded information that they keep.

Publication Scheme

The aim of this Publication scheme is to explain what information Bury Knowle Health Centre routinely makes available to the public, and wherever possible provides an easy method of accessing this information. The scheme ensures that we meet the requirements of the Freedom of Information Act 2000. The Act requires every public authority to specify what information they publish (in terms of information 'classes'), how the information is made available, and whether it is available free of charge or upon payment.

The Bury Knowle publication scheme will be reviewed and monitored at regular intervals.

How is the information made available?

The information within each Class is available in hard copy from:

Claire Crook, Deputy Practice Manager, 207 London Road, Headington, Oxford, OX3 9JA, claire.crook@gp-k84009.nhs.uk

Some information may be downloadable from the practice website

www.buryknowle.org

Your rights to information

- In addition to accessing the information identified in the Publication Scheme, you are entitled to request information about Bury Knowle Health Centre under the NHS Openness Code 1995.